



VILLAGE OF SILVERTON

AGENDA

REGULAR MEETING OF COUNCIL TO BE HELD

April 22, 2020

COUNCIL CHAMBERS – VILLAGE OFFICE – 421 LAKE AVE.

4:00 PM

A. CALL TO ORDER

B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND

C. ADDITION OF LATE ITEMS IF ANY

D. ADOPTION OF THE AGENDA

E. ADOPTION OF THE MINUTES

None at this time.

F. DELEGATIONS AND PETITIONS

None at this time.

G. UNFINISHED BUSINESS/BUSINESS ARISING

1. 2020 Council Appointments Schedule

Recommendation:

That the Village of Silverton Council make the following amendments to the 2020 Council Appointments Schedule: _____.

2. 2020 Village Taxation Discussion

3. 2020 Budget Discussion

H. NEW BUSINESS

1. Arbour Days 2020

Arbour Days this spring will be **April 27th – May 7th**.

The RDCK Transfer Stations have opened up to allow for **branches and yard/garden organic waste** to be accepted by the municipalities for their “Spring Clean Up” programs, like Silverton’s Arbour Days.

Please **put out branches, lawn, and yard organic waste on the boulevards**.

For information please refer to the posters at the Village office and the Post Office boxes, or refer to the website, or contact the Village office during regular business hours (Tuesday – Thursday, 10am – 4pm). During COVID 19, the Village office is still open for business, but **closed to walk-ins**. Please phone or email the office.

2. Municipal Campground

As per the province and neighbouring municipalities, the Village campground, playground, and outdoor exercise equipment will be closed until May 31, 2020. At which time the closure will be reassessed.

Recommendation:

That the Village of Silverton Council refer the agenda item “Municipal Campground” to the next COTW meeting to discuss 2 items:

1. Lakeside Campground and next steps
2. COVID 19 impacts

I. CORRESPONDENCE FOR INFORMATION

1. Offer for Village to purchase Douglas Fir trees

J. COUNCIL REPORTS

None at this time.

K. ADMINISTRATION REPORTS

None at this time.

L. BYLAWS AND POLICY

1. Amendment to OCP Bylaw No. 463 – 2010

Recommendation:

That Village of Silverton Council reconsider and finally adopt Schedule A Green Map Amendment Bylaw No. 515 – 2020.

That Village of Silverton Council reconsider and finally adopt Schedule C Land Use Map Amendment Bylaw No. 516 – 2020.

2. Amendment to Zoning Bylaw No. 466 – 2011

Recommendation:

That Village of Silverton Council, in accordance with the *Local Government Act* Division 3, 464 (2a&b) waive the public hearing for Zoning Map Amendment Bylaw No. 514 – 2020.

M. PUBLIC INPUT PERIOD/PRESS

Terms of reference as per the Procedure Bylaw include;

- The maximum time allotted is two (2) minutes.
- The Public Input is for items on the Council Agenda only.
- The Public Input Period provides an opportunity for public input only, without expectation of response from Council.

- N. IN CAMERA MEETING:** there will be an In-Camera Meeting at this time. This meeting will be closed to the public in accordance with Sections 90 – 1 (c) employee relations; (i) solicitor-client privilege.

The Regular Meeting recessed at _____pm in order to conduct the Closed Meeting.

The Regular Meeting reconvened at _____pm

O. ITEMS BROUGHT FORWARD FROM IN CAMERA

P. ADJOURNMENT



G1a

VILLAGE OF SILVERTON 2020 Council Appointments

	Appointment	Alternate
RDCK Director	Councillor L. Main	Mayor J. Clarke
Slocan District Chamber of Commerce	Councillor A. Yofonoff	Councillor K. Gordon
Municipal Emergency Management	Councillor K. Gordon	Councillor T. Gordon
Board of Variance	Vacant	Vacant
West Kootenay Boundary Regional Hospital Board (Must be RDCK Director and RDCK Alternate for either appointment)	Councillor L. Main	Mayor J. Clarke
Slocan Valley Economic Development Commission (RDCK Director by virtue of office and one community member)	Councillor L. Main	Barbara Fuhrer
Recreation Commission No. 6 (RDCK Requires one Council appointment and one community member and alternate)	Councillor A. Yofonoff	Councillor T. Gordon Community member: Eva Shandro Alternate: Monique Wood
Rosebery Parklands and Trails Commission (RDCK Director by virtue of office and one community member)	Councillor L. Main	Hank Hastings
Winlaw Regional and Nature Park Commission (RDCK Director by virtue of office)	Councillor L. Main	N/A
Slocan District CoC- Health Committee	Councillor L. Main	N/A
Ktunaxa Kinbasket Treaty Advisory Committee (TAC)	Councillor T. Gordon	Councillor L. Main
Slocan Lake Arts Council Liaison	Mayor J. Clarke	Councillor A. Yofonoff

2020 ACTING MAYOR SCHEDULE

	APRIL, MAY, JUNE (2020)
	JULY, AUG, SEPT (2020)
	OCT, NOV, DEC (2020)



G 1b

VILLAGE OF SILVERTON

2020 Council Appointments

	Appointment	Alternate
RDCK Director	Councillor L. Main	Mayor J. Clarke
Slocan District Chamber of Commerce	Councillor A. Yofonoff	Councillor K. Gordon
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Recreation Commission No. 6 (RDCK Requires one Council appointment and one community member and alternate)	Councillor A. Yofonoff	Councillor T. Gordon Community member: Eva Shandro Alternate: Monique Wood
Rosebery Parklands and Trails Commission (RDCK Director by virtue of office and one community member)	Councillor L. Main	Hank Hastings
Winlaw Regional and Nature Park Commission (RDCK Director by virtue of office)	Councillor L. Main	N/A
Slocan District CoC- Health Committee	Councillor L. Main	N/A
Ktunaxa Kinbasket Treaty Advisory Committee (TAC)	Councillor T. Gordon	Councillor L. Main
Slocan Lake Arts Council Liaison	Mayor J. Clarke	Councillor A. Yofonoff

2020 ACTING MAYOR SCHEDULE

Councillor Leah Main	JAN, FEB, MAR (2020)
Councillor Tanya Gordon	APRIL, MAY, JUNE (2020)
Councillor Kerry Gordon	JULY, AUG, SEPT (2020)
Councillor Arlene Yofonoff	OCT, NOV, DEC (2020)



Administrative Report: Hillary Elliott, CAO

Village of Silverton Council

Special Meeting of Silverton Village Council April 22, 2020

EXECUTIVE SUMMARY

The purpose of this report is to provide information regarding the 2020 taxation year options with consideration of COVID 19.

BACKGROUND

ANALYSIS SUMMARY:

Section 197 of the *Community Charter* states that local governments are required to submit an adopted Tax Rate Bylaw to the Province **on or before May 15th of each year**, setting out the rates for the current year. Prior to adopting a tax rate bylaw, Councils must first adopt a Financial Plan Bylaw.

Due to COVID19, municipalities within BC are considering the financial implications on taxpayers, and giving consideration to rate increases, penalties, and due date. Some municipalities have elected to extend the due date to September 1st; others have elected to split the 10% penalty into two separate 5% penalty due dates.

Example:

July 2nd – Tax Due Date #1 – All balances after July 2nd will receive a **5% penalty**.

August 1st – Tax Due Date #2 – All balances after August 1st will receive a **5% penalty**.

During a recent Regional CAO COVID meeting, it was brought forward that there could be mutual benefits to streamlining process amongst our neighbouring municipalities; ie: aligning due dates, penalty amounts, etc. CAO's and CFO's are currently waiting to see if a legislative decision will be made at the Provincial level, prior to committing, and will also await information from the Regional District on the requirements of paying the annual requisition amounts.

It is recommended that Council wait until the May meeting to make a decision on tax schemes for 2020. At that time, staff will have a better understanding of Provincial/Regional/local decisions, and will be able to prepare the appropriate financial scenarios for Council to review.

The *Community Charter* outlines provisions for property taxes:

- Section 234: Property taxes are due on July 2nd of the year. The Lieutenant Governor may make regulations establishing penalties and interest that must be applied by municipalities in relation to payments made after the tax due date.
- Section 235: A Council may, by bylaw, establish one or more dates on which all or part of the taxes are due under this section. The Bylaw may establish discounts, penalties, interest, and set terms, conditions, and procedures in relation to payments.

FINANCIAL IMPACT

Altering due date and penalty date may affect cash flows.

BENEFITS & NEGATIVE IMPACTS

Once the Financial Plan is set, Council must adopt a tax bylaw to levy taxes to collect the monies outlined in the plan. Taxes are necessary to meet the operating requirements of the municipality.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES

- Pursuant to the Local Government Act Section **512** (1) (b) the minimum frontage that the Section 197 of the *Community Charter* states that Local Governments are required to submit the adopted municipal Tax Rate Bylaw to the Province on or before May 15th of each year.
- A 10% penalty is applied to all balances outstanding after the due date, July 2nd.
- All balances outstanding at December 31st are transferred to *arrears taxes* on January 1st, and begin accruing interest at a daily rate set by the Province.
- Taxes outstanding at year three are considered *delinquent taxes*, and are at risk of tax sale if the delinquent amounts are not paid by 10am on the day of the tax sale.

DISCUSSION

1. That in addition to waiving municipal tax rate increases for the 2020 tax year due to COVID19, Council further elect to alter the tax collection scheme for 2020, to reflect the following:

Due date(s) _____
 Penalty Amount(s) _____ %

And further, that staff be directed to prepare the 2020 Tax Rate Bylaw for consideration.

2. That in addition to waiving municipal tax rate increases for the 2020 tax year due to COVID19, Council not alter the tax collection scheme for 2020, and the due date remain at July 2nd.
3. That Council defer making a decision on tax scheme changes for the 2020 year to the May meeting, and that staff be directed to provide information to Council on Provincial, Regional, and local decisions for review.

Hillary Elliott, CAO

✖ B.C. has declared a state of emergency. Learn about [COVID-19 health issues](#). | Get [COVID-19 Provincial Support](#).
British Columbia News

All BC Parks closing

<https://news.gov.bc.ca/21966>
Wednesday, April 8, 2020 8:00 AM

Victoria - BC Parks is immediately closing all provincial parks in response to the widespread call for increased action to address COVID-19.

The closure responds to both the federal and provincial directives that people should stay close to home to reduce COVID-19 transmission risk. This temporary measure means people should not be going to provincial parks until further notice.

“Because physical distancing works, it is critical that we take every action needed to restrict the spread of COVID-19. This applies to British Columbians and out-of-province visitors who were planning to visit or stay at our provincial parks. The message is clear: stay home, avoid travel, do not put yourself or others at risk,” said George Heyman, Minister of Environment and Climate Change Strategy.

“I understand and share the love people in British Columbia have for the outdoors and the connection between health and proximity to nature. We tried to provide safe space for people to get some exercise and fresh air in our beautiful parks. But it has proven too challenging to maintain safe distance between visitors. This action is difficult but necessary. We look forward to the day we can welcome people back to our wonderful parks.”

The decision to close the park system is informed by continued feedback from RCMP, local government, First Nations, local search-and-rescue organizations and the general public. While many people are observing the physical distancing requirements set by the provincial health officer (PHO), some continue to ignore the order, making enforcement in a wilderness setting challenging.

The timing of this decision is important given the upcoming long weekend and the beginning of the busy season for outdoor recreation and camping. BC Parks is also extending the ban on all camping in provincial parks until May 31, 2020, in alignment with neighbouring jurisdictions and the temporary closure of Canada’s national parks. Refunds for bookings up to May 31 will be sent automatically.

As previously announced, the Recreation Sites and Trails BC (RSTBC) branch of the Ministry of Forests, Lands, Natural Resource Operations and Rural Development has also closed its campgrounds and amenities in response to the COVID-19 situation.

BC Parks has taken a scaled and phased in approach to limiting park access following PHO requirements and the latest COVID-19 transmission data. BC Parks recognizes the value of nature in contributing to public health and wellness and will expand access to the park system as soon as the PHO indicates it can be done without increasing the risk of COVID-19 transmission.

Learn More:

Any change to provincial park access or services will be posted to the BC Parks website: <http://bcparks.ca>

For status updates on RSTBC campgrounds, visit:

<https://www2.gov.bc.ca/gov/content/sports-culture/recreation/camping-hiking/sites-trails>

helliott@silverton.ca

From: [REDACTED]
Sent: April 15, 2020 1:31 PM
To: hellriott@silverton.ca
Subject: 3 ft Douglas Fir trees for sale

Categories: Corporate resource

Hello,

We have 75 - 2-3ft Douglas Fir trees (they are from our Christmas tree farm) for sale. I wonder if the Village of Silverton is interested to buy them?
They are \$5 each or if you want all 75 of them we would work out a bulk price. Each tree is in a 3 gallon pot and can be planted at your convenience.
Please let me know if your village would be interested in buying these trees.

Sincerely,
Darlene [REDACTED]
250 [REDACTED]



Administrative Report: Hillary Elliott, CAO

Village of Silverton Council

Regular Meeting of Silverton Village Council April 22, 2020

Executive Summary

The purpose of this report is to provide information regarding the process for the amendment to Zoning Bylaw No. 466 – 2011 for rezoning a property that is currently Park and Institutional to Residential, known as the Zion (United) Church.

Discussion

BENEFITS & NEGATIVE IMPACTS:

Staff do not have any benefits or negative impacts to report for the proposed land designation change.

There is a financial impact due to the cost of advertising as required by the *Local Government Act*.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

A public hearing in accordance to the *Local Government Act* Division 3 is to be held after the First Reading and before the Third Reading of the OCP and Zoning Bylaws. The public hearing was held for the OCP, as in accordance to Division 3 464 (2a&b), and therefore there is not a public hearing required for a Zoning Bylaw if it is in accordance to the OCP Bylaw which is subject to the Zoning Bylaw.

Under Division 3, Section 466 there are still advertisement required to waive the public hearing before third reading and final adoption. First and second reading for the Zoning Amendment Bylaw were passed by Council at their regular Council meeting in January 2020.

The province has requested Municipalities waive a public hearing when legislation allows due to the Provincial State of Emergency called due to COVID 19.

Council cannot pass the staff recommendation below unless they pass both recommendations in L1 for final consideration and adoption of the two OCP Bylaw Amendments.

Recommendation:

That Village of Silverton Council, in accordance with the *Local Government Act* Division 3, 464 (2a&b) waive the public hearing for Zoning Map Amendment Bylaw No. 514 – 2020.

Hillary Elliott, CAO